



Web-Based, ASP Hosted, Enterprise Class
Property Management Software



**HUD
Section 8
and
Tax Credit
LIHTC**

**Management
Abilities**

Dear Property Manager,

Property management software is becoming more and more complicated and loaded with more features than ever before. Chances are you are using or have seen software that has a complicated and confusing interface crammed with icons, tabs, buttons, dropdowns, shortcuts, etc. You must see the MultiSite interface we can lower your training and support costs dramatically.

We have all the features that you would expect from an Enterprise Software Management System. After you see our interface you will realize that other software is just piling more icons when they add features or are forced to completely change their interface when the screen gets so full of stuff that they just can't fit anything else on the screen. This adds to re-training costs and mistakes. Does your software fit into this category? Please come and see our simple interface and why training and technical support bills will be lower than ever.

MultiSite Screen Designers listened and watched users doing their work. We found that people relate to a software interface differently than software designers. With our interface:

- Users can perform most actions with one or two mouse clicks or keyboard actions.
- Our users require much less training than our competitors.
- Our screens and forms are designed by the requirements of the task not the screen real estate.
- Users learn quickly and can do their job more efficiently.

Our designers also listened to our customers who efficiently carve up management tasks between central office and scattered properties. A single owner/manager does everything. A larger management company might split out functions that can lower overall costs by central office data entry clerks. You can now mix and match a combination of central office and site work on a property-by-property basis. Our combination of Modules and Task Groups allow superior flexibility and lower overall management costs.

Sincerely,



Brent Lawrence
MultiSite Systems, LLC



COMPANY OVERVIEW

MultiSite Systems, LLC is based in Jamestown, North Carolina. Our company began in 1995 as a partnership with a large property management company in Greensboro, North Carolina. In 2005 MultiSite has gained the shares of that management company and are independently owned and operated.

We knew we needed software that could manage multi-family, conventional, Affordable Housing, Rural Development RD515, HUD Section 8, diverse Tax Credit, HOI and commercial properties. We designed our product from the ground up to manage the broad spectrum of properties in their diverse portfolio.

Our product started as a central management tool. The central office performed the AP, Cash Management, GL, Compliance and Tenant account receivables while the sites kept the properties maintained and occupied. This style of management provides many economies of scale that make it attractive for larger companies. Training of site personnel is also easier because site managers are not required to learn property management software or become part-time accountants.

As MultiSite Systems grew, customer demand transformed MultiSite into a site based management solution, as well. Today, our system is a flexible tool that can manage a diversity of properties, from sites to central managed offices. In response to your needs, we have adapted it to almost any combination of site based and central management styles.

MultiSite hosts our software in one or more secure datacenters easily available to you via the Internet pipeline or other communication delivery systems. We take care of the security, backup and application upgrades so you can do what you do best. Your data is stored in a MSSQL database and automatically incrementally backed up every 15 minutes. You can access your data 24/7 with any computer with an Internet connection. We contract on a subscription basis and we will never ask for an upgrade fee. We know computers and you know Property Management and that is a good relationship.

KEY BENEFITS FOR PROJECT BASED SECTION 8 and LIHTC

- HUD and LIHTC Management control from beginning to end.
 - One fully integrated software means one data entry and complete view and control across your managed properties.
 - Supports “Mixed Bag” of subsidized and non-subsidized properties. Mix and match subsidized, conventional housing, and commercial properties. Yes you can even mix commercial units on your subsidized properties.
 - Mass Gross Rent Changes.
 - Enter 50059 certifications that update other subsidy type TIC’s.
 - Build 202C HAP, Special Claims, Misc Adjustments and transmit via iMAX.
 - Over 1,700 reports and letters available as well as your custom letters and reports means you can standardize all your correspondence. User reports are set by your security settings.
 - Integrated AP, Maintenance & HUD Chart of Accounts for audit tracking your budget expenditures.
 - Tracking begins at the Traffic/Prospect to Applicant to Tenant Move outs.
 - Wait lists maintained automatically.
 - Applicant Pre-Certifications.
 - All document types: leases, mail merged letters and blank Verification forms.
 - Restrictions and Unit Types managed according to security rights.
 - Public or Local Housing Vouchers fully supported.
- 50059 Data Entry
 - One screen data entry for HUD SEC 8, RAP & PRAC, Housing Authority, TC Section 42 LIHTC, USDA Section 515 and HOME Tenant Income Certifications. Users do not have to drill down to Properties, Units, and tenants then household members to enter Assets, Incomes and Expenses. The TIC’s are entered on one screen. Enter the primary TIC and all other TIC’s are generated automatically.
 - Full Crosschecking for all affordable types. Enter one TIC and any other affordable program TIC’s are automatically tested and created and available to print.
- HUD Reporting
 - Next Cert Dates
 - 30-60-90-120 day notices printed in mass.
 - Tenant Subsidized Statistics
 - Waiting List.
 - Excess Income
 - HUD 50059 Sec 8, 202 & 811 PRAC, RAP, Sec 236, Mixed eligibility provisions. Annual Notice and all other HUD related forms.

- Tax Credit On-Screen User Visual aids to compliance (see screenshots below)
 - Property, Buildings and Units Summary Views.
 - Vacancy and Notice views help keep managers prepared.
 - “What-If” scenario worksheet to pre-test for qualification.
 - Interactive Change Unit Type form displays and tests for every restriction.
- Tax Credit Data Entry
 - One screen data entry for HUD SEC 8 & PRAC, Housing Authority, TC Section 42 LIHTC, USDA Section 515 and HOME Tenant Income Certifications. Users do not have to drill down to Properties, Units, and tenants then household members to enter Assets, Incomes and Expenses. The TIC’s are entered on one screen. Enter the primary TIC and all other TIC’s are generated automatically.
 - Full Crosschecking for all affordable types. Enter one TIC and any other affordable program TIC’s are automatically tested and created and available to print.
- Tax Credit Reporting
 - Most State TIC reports are supported or can be easily added.
 - Retroactive LIHTC reports can be printed by weekly; Monthly; Quarterly or Annual basis.
 - Waiting Lists

MultiSite has everything the owner, central office, regional managers and property managers need to visually and tactically keep your properties in compliance with most subsidized and non-subsidized programs. Call us today for more information or a live demo.



SCREEN VIEWS

Current Certifications

Unit	Lessee	Eff Date	Next 59	L6a	L6b	TTP	Rent	Utility	Assistance	Trans	Marked for	Base Line
23-01A	ALFREDIA	01/01/2009	10/01/2009	0	3	\$181.00	\$125.00	\$0.00	\$376.00	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
23-01B	SHELLI GICA	03/01/2009	03/01/2010	4	0	\$178.00	\$122.00	\$0.00	\$379.00	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
23-01C	PEARLE ZIDE	01/01/2009	08/01/2009	0	3	\$253.00	\$197.00	\$0.00	\$304.00	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
23-01D	BURCHESS	01/01/2009	10/01/2009	0	3	\$117.00	\$61.00	\$0.00	\$440.00	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Certification History

UnitID	Eff Date	L6 Action A	L6 Action B	T.Rent	Subsidy	U.Reimburse	Transmitted
23-01B	03/01/2006	1	0	\$126.00	\$361.00	\$0.00	<input checked="" type="checkbox"/>
23-01B	03/01/2007	4	0	\$132.00	\$355.00	\$0.00	<input checked="" type="checkbox"/>
23-01B	03/01/2008	4	0	\$136.00	\$351.00	\$0.00	<input checked="" type="checkbox"/>
23-01B	01/01/2009	0	3	\$131.00	\$370.00	\$0.00	<input checked="" type="checkbox"/>
23-01B	03/01/2009	4	0	\$122.00	\$379.00	\$0.00	<input checked="" type="checkbox"/>

Transmissions

Voucher Period	Date Stamp	Time Stamp	User ID	Path File Name
052009	04082009	162705	brent_ib	m:\MultiSite\HUD\TRACS\
052009	04082009	162649	brent_ib	m:\MultiSite\HUD\TRACS\
052009	03292009	094317	brent_ib	m:\MultiSite\HUD\TRACS\
042009	03122009	101137	brent_ib	m:\MultiSite\HUD\TRACS\
042009	03092009	103313	brent_ib	m:\MultiSite\HUD\TRACS\
042009	03092009	103257	brent_ib	m:\MultiSite\HUD\TRACS\
032009	02092009	152137	brent_ib	m:\MultiSite\HUD\TRACS\
032009	02092009	152023	brent_ib	m:\MultiSite\HUD\TRACS\
022009	01202009	151512	brent_ib	m:\MultiSite\HUD\TRACS\

Tenants in selected Transmission												
Unit	Lessee	Eff Date	Next 59	L6a	L6b	L7a	TTP	Rent	Utility	Assistance	Trans	BaseLine
23-05A	KELSIE	03/31/2009	01/01/2010	11	11	1	\$649.00	\$649.00	\$16.00	\$584.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
23-05B	LOIS WOLFF	03/31/2009	08/01/2009	11	11	1	\$649.00	\$649.00	\$56.00	\$624.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
23-05C	HANNELORE	05/01/2009	05/01/2010	4	0	1	\$377.00	\$296.00	\$0.00	\$272.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
23-05D	MARGUERITE	05/01/2009	05/01/2010	4	0	1	\$95.00	\$14.00	\$0.00	\$554.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
23-06A	BRYON DAVE	05/01/2009	12/01/2009	5	0	1	\$116.00	\$50.00	\$0.00	\$477.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
23-06C	KESHIA FAZZIO	04/01/2009	04/01/2010	4	0	1	\$170.00	\$104.00	\$0.00	\$423.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
23-06D	KARREN	04/06/2009	04/01/2010	1	0	1	\$205.00	\$139.00	\$0.00	\$388.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
23-08C	CLARITA	05/01/2009	05/01/2010	4	0	1	\$170.00	\$104.00	\$0.00	\$423.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
23-11C	CAROLINE	04/01/2009	04/01/2010	1	0	1	\$155.00	\$89.00	\$0.00	\$438.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>

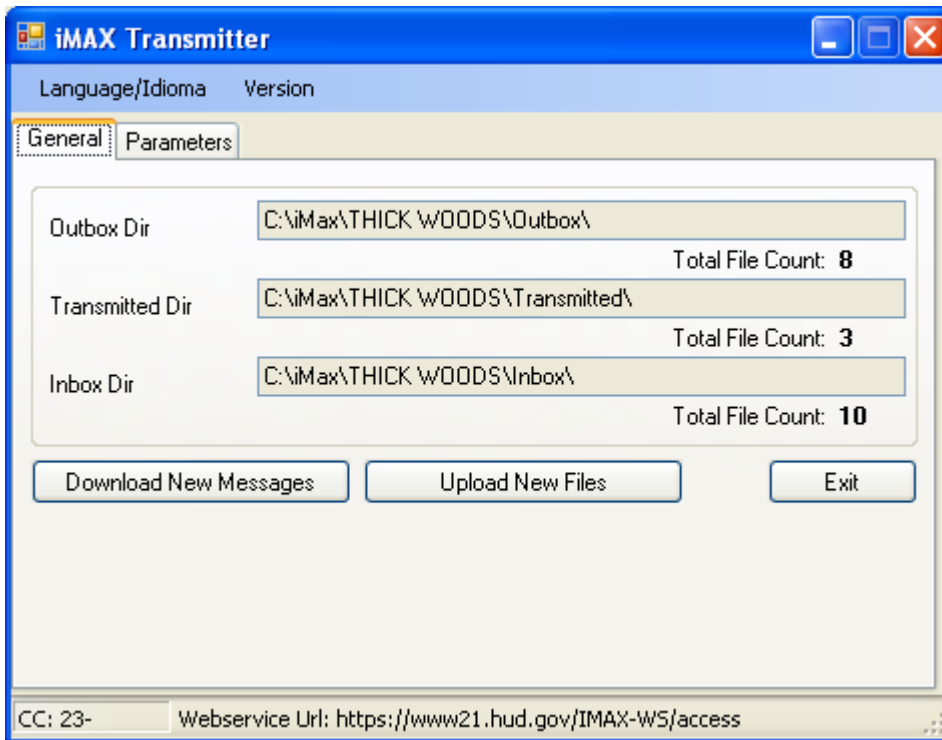
HAP Voucher History

Voucher Period	Units	L10.1 Amt Req	L10_2 Adj Req	L10_2 Amt Req	L10_5 TSubsidy	Marked for	Transmitted	Hud
052009	25	\$10,581.00	0	\$0.00	\$10,581.00	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
052009	31	\$11,898.00	0	\$0.00	\$11,898.00	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
042009	26	\$11,187.00	4	(\$369.00)	\$10,818.00	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
042009	30	\$11,307.00	1	\$627.00	\$11,934.00	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
032009	27	\$11,849.00	27	\$1,866.00	\$13,715.00	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
032009	29	\$10,780.00	30	\$1,998.00	\$12,778.00	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
022009	26	\$11,159.00	4	(\$253.00)	\$10,906.00	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
022009	29	\$10,210.00	1	\$175.00	\$10,485.00	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	

52670A in selected Voucher

UnitID	Name	L10	L11a	L11b	L12a	L13	L14a Requested	Adjustment	Description
23-05C	SOLES, CANDACE				05/01/2010		\$272.00	<input type="checkbox"/>	23-05C Sec8 Subsidy
23-05D	LLOYD, MICHELE				05/01/2010		\$554.00	<input type="checkbox"/>	23-05D Sec8 Subsidy
23-06A	KINLAW, TAMMY				12/01/2009		\$477.00	<input type="checkbox"/>	23-06A Sec8 Subsidy
23-06B	MIDYETTE, AMBER				03/01/2010		\$427.00	<input type="checkbox"/>	23-06B Sec8 Subsidy
23-06C	BALDWIN, PATRICIA				04/01/2010		\$423.00	<input type="checkbox"/>	23-06C Sec8 Subsidy
23-08A	RIVERS, SHIRLEY				04/01/2010		\$209.00	<input type="checkbox"/>	23-08A Sec8 Subsidy
23-08B	BARNETT, DIANA				06/01/2009		\$513.00	<input type="checkbox"/>	23-08B Sec8 Subsidy
23-08C	SILVAS, BARBIE				05/01/2010		\$423.00	<input type="checkbox"/>	23-08C Sec8 Subsidy

iMAX Transmitter



The iMAX transmitter is automated and only asks you to Upload or download new files. You can, alternatively, set to upload/download by date range. The form also can display multiple languages. You can view/print your Inbox, Outbox and Transmitted Boxes.

You can log directly on the to iMAX Secure Login from MultiSite.



On-Screen Data Entry Form (partial view)

13. Mbr. No.	14.a. Last Name of Family Member	14.b. First 8 Letters of First Name	14.c. M. I.	15. Relationship to Head of Household	16. Sex	17. Date of Birth	18. Age	Status Code
Head	ELLIS	ADRIAN	L	Head Of Household	M	05/01/1978	30	H
2	ELLIS	ADRIAN	L	CHILD DEPENDANT	M	08/21/1999	8	
3						01/01/2599	0	
4						01/01/2599	0	
5						01/01/2599	0	
6						01/01/2599	0	
7						01/01/2599	0	
8						01/01/2599	0	
9						01/01/2599	0	

13. Mbr. No.	20. Social Security Number or Alien Registration Number	21. Elig. Code	Race	Ethnicity	24. a. Number of Family Members
Head	111-22-3333	A	W	2	2
2	111-22-3333	A			
3	- -	A			
4	- -	A			
5	- -	A			
6	- -	A			
7	- -	A			
8	- -	A			
9	- -	A			

PART III - NET FAMILY ASSETS AND INCOME (Read instructions before completing this chart)				PART IV - ALLOWANCES AND ADJUSTED INCOME		PART VI - FAMILY RENT and SUBSIDY INFORMATION (See Instructions)	
26. a. Type of Assets	26. b. C or I	26. c. Cash Value of Assets	26. d. Actual Yearly Income from Assets	36. Allowance for Dependents (Item 25 x \$480)	47. WELFARE RENT	48. HCDA percentage (leave blank if BMR)	49. HUD-50059 Worksheet used (See Instructions)
		0	0	\$ 480	9	<input type="checkbox"/> 29%	E
		0	0	37. Child Care Allowance	8	<input checked="" type="checkbox"/> 30%	
		0	0	\$ 0			
		0	0	38. 3% of Annual Income (.03 x Item 31)	229		
		0	0	\$ 0			
		0	0	38.a. Total Handicapped Assistance Expenses....	0		
		0	0	\$ 0			50. TOTAL TENANT PAYMENT (TTP)
		0	0	39.b. Allowance for Handicap Assistance (See Instructions)	0		\$ 169
		0	0	\$ 0			51. TENANT RENT
		0	0	40.a. Total Medical Expenses (Elderly Households Only)	0		\$ 0
		0	0	\$ 0			52. UTILITY REIMBURSEMENT
		0	0	40.b. Allowance for Medical Expenses (see instructions)	0		\$ 0
		0	0	\$ 0			53. ASSISTANCE PAYMENT (line 46 minus line 50)
		0	0	41. Elderly Household Allowance (see instructions)	400		\$ 388
		0	0	\$ 400			54. Percentage of Adjusted Income Charged
		0	0	42. Total Allowances (Add lines 36, 37, 39b, 40b and 41)	880		30 %
		0	0	\$ 880			55. Did the 1983 HUDRA Rent Limitations affect the Tenant's Rent?
		0	0	43. ADJUSTED INCOME	674		<input checked="" type="checkbox"/> No

This form is easy for users to fill out because you enter data directly into a computer version of the actual form layout. All calculations except entry of income and assets are done for the user. Recertification's can be entered very, very quickly.



Transmission History

C Code	Apart Name		User
6-	Cool Apartments		brentdemo
51-	Dizzy Duke Apartments		brentdemo
27-	The Palms		brentdemo
12-	Hilltop Apartments		brentdemo
7-	Still Spring Apartments		brentdemo
28-	The Hitchin Post		brentdemo
14-	Age Old Apartments		brentdemo
37-	Bretns Apartments		brentdemo
23-	Thick Woods		brentdemo
38-	Top Of The Mark		brentdemo
22-	Winter Apartments		brentdemo
24-	Pages Apartments		brentdemo
52-	The Bats		brentdemo
30-	Your Place Apartments		brentdemo
7-	Still Spring Apartments		brentdemo
7-	Still Spring Apartments		brentdemo
7-	Still Spring Apartments		brentdemo
7-	Still Spring Apartments		brentdemo
18-	Lakeview Apartments		brentdemo
18-	MTA		brentdemo

Transmit Cert Details							
UnitID	RD Unit #	Eff Date	Cert Type	Full Name	Confirmed	User	
18-109	109	01/01/2009	R	Martin, Linda	<input checked="" type="checkbox"/>	brentdemo	
18-108	108	01/01/2009	R	SONKIN, CHI	<input checked="" type="checkbox"/>	brentdemo	

We have a lot more to show you, please contact us today for information or a painless online demonstration.

SECTION 42 TAX CREDIT COMPLIANCE INDICATORS TRACKED AND TESTED

IRS Form 8609: Date of Allocation; Max housing credit dollar amount dollar allowable; Max applicable credit percent allowable; Maximum qualified basis; Percent of aggregate basis financed by tax-exempt bonds; Date building placed in service; Allocation for the building; Eligible basis of building; Original qualified basis of the building at close of first year of credit period; Is building treated as part of a multiple building project for purposes of section 42; Election to reduce eligible basis; Elect to begin credit period the first year after the building is placed in service; Elect not to treat large partnership as taxpayer; Elect minimum set-aside requirement; Elect deep rent skewed project.

IRS Form 8609-A: Building identification number (BIN); Newly constructed or existing building or Section 42(e) rehabilitation expenditures; Do you have the original Form 8609 (or a copy) signed and issued by the housing credit agency for the building; Did the building qualify and meet the requirements of section 42 as of the end of the tax year for this form; Was there a decrease in the qualified basis of the building; Eligible basis of building; Low-income portion; Qualified basis; Part-year adjustment; Credit percentage; Additions to qualified basis; Section 42(f)(3)(B) modification; Credit for building before Line 14 reduction; Disallowed credit due to federal grants; Credit allowed for building for tax year; Taxpayer’s proportionate share of credit; Adjustments for deferred first-year credit; Taxpayers Credit.

ON SCREEN VIEWS TO AID COMPLIANCE EFFORTS:

Buildings Summary View

Buildings Summary View															
Bldg Name	BIN	Sq Ft	Units	MinLowIncomeUnit	Pct Inc	Set	#Vacant	#Ready	#Mkt	#TC	#Comm	#Down	SF-Mkt	SF-TC	Applicable Fraction
BLDG A	XX95-100	10444	12	11	60	40	1	11	2	10	0	0	1800	8644	0.8333
BLDG B	XX95-100	10444	12	11	60	40	0	12	1	11	0	0	900	9544	0.9167
BLDG C	XX95-100	10444	12	10	60	40	1	12	2	10	0	0	1622	8822	0.8333
BLDG D	XX95-100	10444	12	12	60	40	0	12	0	12	0	0	0	10444	1
BLDG E	XX95-100	10444	12	12	60	40	0	12	0	12	0	0	0	10444	1
BLDG F	XX95-100	10444	12	12	60	40	0	12	0	12	0	0	0	10444	1
BLDG G	XX95-100	10444	12	12	60	40	1	12	0	12	0	0	0	10444	1
BLDG H	XX95-100	10444	12	12	60	40	0	12	0	12	0	0	0	10444	1
BLDG I	XX95-100	10444	12	11	60	40	0	12	1	11	0	0	900	9544	0.9167
BLDG J	XX95-100	10444	12	11	60	40	0	12	1	11	0	0	900	9544	0.9167
BLDG K	XX95-100	10444	12	11	60	40	0	12	1	11	0	0	900	9544	0.9167
BLDG L	XX95-100	10444	12	11	60	40	0	12	1	11	0	0	900	9544	0.9167
BLDG M	XX95-100	10444	12	8	60	40	0	12	4	8	0	0	3600	6844	0.6667
BLDG N	XX95-100	10444	12	10	60	40	0	12	2	10	0	0	1800	8644	0.8333
BLDG O	XX95-101	10444	12	10	60	40	0	12	2	10	0	0	1800	8644	0.8333



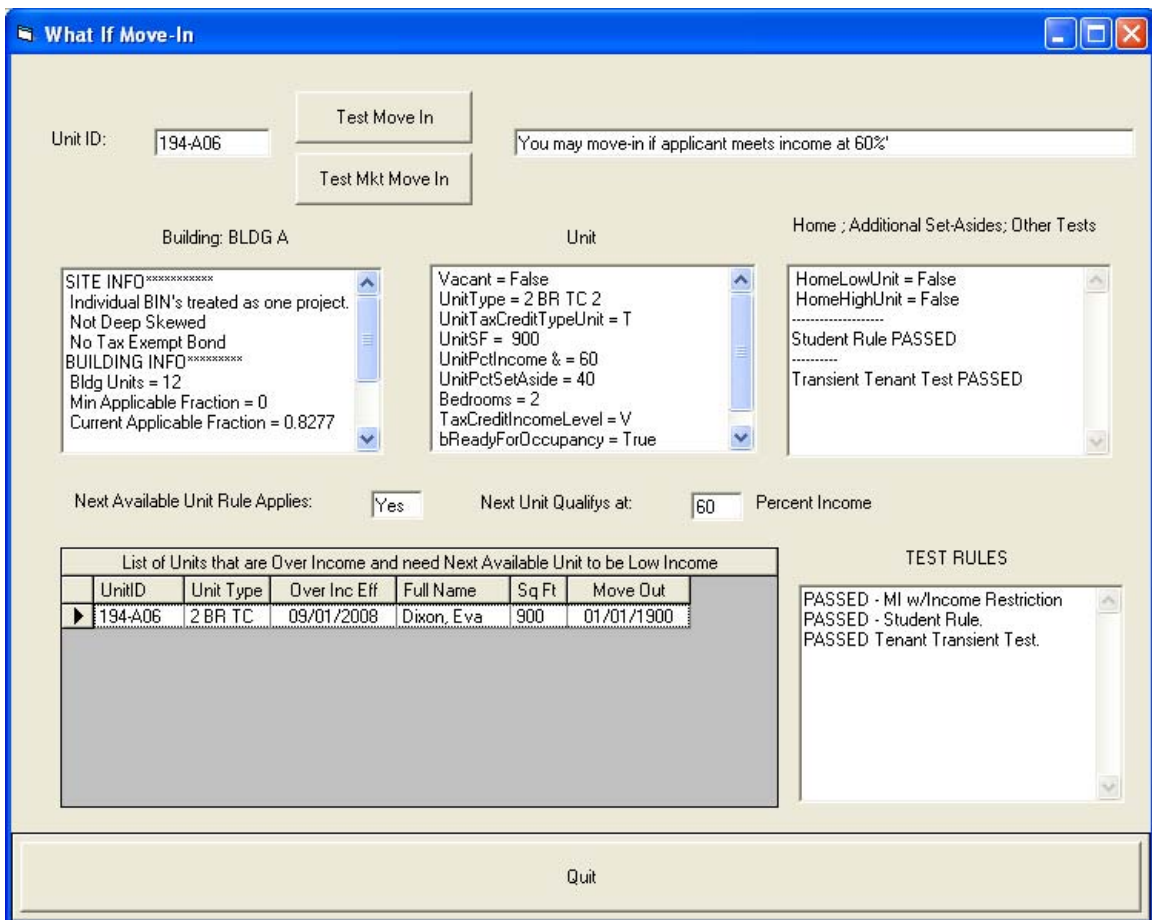
Tax Credit Summary View (for one unit)

Tax Credit Summary View	
	Aviary Apartments ***** SITE INFO *****
	Individual BIN's treated as one project.
	Site Pct Income = 60
	Site Pct SetAside = 40
	Not Deep Skewed
	No Tax Exempt Bond
	***** BUILDING INFO *****
	BIN = XX95-10097
	Bldg Units = 12
	Min Applicable Fraction = 0
	Current Applicable Fraction = 0.9138
	Applicable Fraction PASSED
	MinLowIncomeUnits = 11
	Low Income Units = 11
	Bldg Pct Income = 60
	Bldg Pct Setaside =40
	***** UNIT TYPES INFO *****
	HomeLowUnit = False
	HomeHighUnit = False
▶	***** UNIT INFO *****
	Vacant = False
	UnitType = 2 BR TC 2
	UnitTaxCreditTypeUnit = T
	UnitSF = 900
	UnitPctIncome & = 60
	UnitPctSetAside = 40
	Bedrooms = 2
	UnitTypeCode = 873
	TaxCreditIncomeLevel = V
	bReadyForOccupancy = True
	***** CHECK PRIMARY SET ASIDES *****
	Set-Aside Passed for 40/60
	***** CHECK ADDITIONAL SET ASIDES *****
	***** TEST STUDENTS *****
	Student Rule PASSED
	***** TEST TRANSIENT TENANTS *****
	Transient Tenant Test PASSED
	***** TEST VACANT UNIT RULE *****
	VACANT UNIT RULE APPLIES
	***** TEST NEXT AVAILABLE UNIT RULE *****
	NEXT AVAILABLE UNIT RULE DOES NOT APPLY FOR THIS BINN

Next Available Unit Rule – Tenant Note created automatically when a Recertification TIC is saved with income over the 140% of income level. Place print out in tenant file. When you move in an income qualified tenant MultiSite will automatically complete the “Next Available Unit Rule” form and print out for your files. You may print more than one copy so you can save a copy in each tenant file and for your office records.

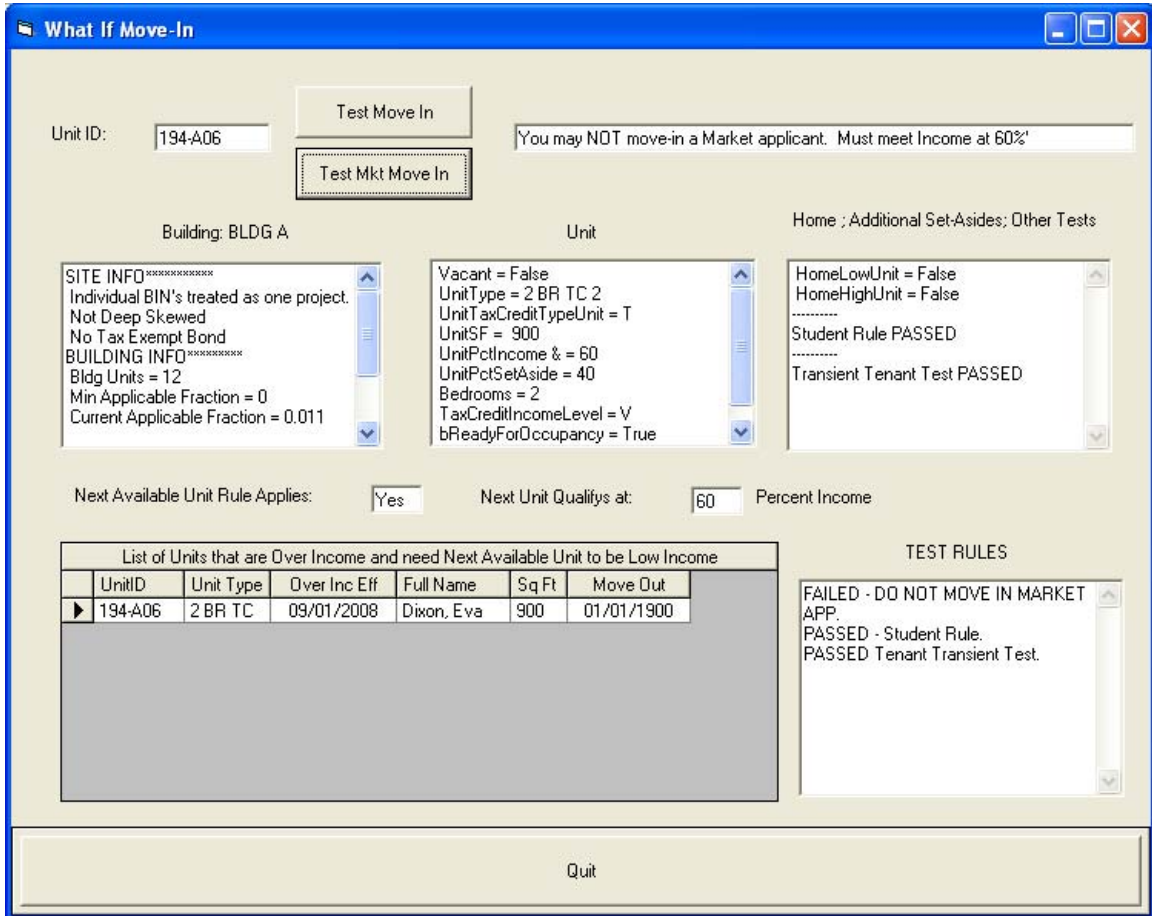
Tenant Notes			
Type	Date	Subject	Author
▶ Letter	05/05/2009 10:51:02 AM	Next Available Unit rule form	BRENTDEMO
Note	10/06/2008 9:14:23 AM	Late Notice and Fee	BRENTDEMO
Note	08/11/2008 2:30:40 PM	NSF CHECK	BRENTDEMO
*			

What If Tests for “Test Move-In” PASSED for 60% Income Level.



The screenshot shows the 'What If Move-In' application window. At the top, there are buttons for 'Test Move In' and 'Test Mkt Move In'. The 'Unit ID' is 194-A06, and a note says 'You may move-in if applicant meets income at 60%'. Below this, there are three columns of information: 'Building: BLDG A', 'Unit', and 'Home ; Additional Set-Asides; Other Tests'. The 'Unit' column shows details like 'Vacant = False', 'UnitType = 2 BR TC 2', 'UnitSF = 900', 'UnitPctIncome & = 60', 'UnitPctSetAside = 40', 'Bedrooms = 2', 'TaxCreditIncomeLevel = V', and 'bReadyForOccupancy = True'. The 'Home' column shows 'HomeLowUnit = False', 'HomeHighUnit = False', 'Student Rule PASSED', and 'Transient Tenant Test PASSED'. Below these columns, there are checkboxes for 'Next Available Unit Rule Applies: Yes' and 'Next Unit Qualifys at: 60 Percent Income'. At the bottom, there is a table titled 'List of Units that are Over Income and need Next Available Unit to be Low Income' with columns for UnitID, Unit Type, Over Inc Eff, Full Name, Sq Ft, and Move Out. The table contains one entry: UnitID 194-A06, Unit Type 2 BR TC, Over Inc Eff 09/01/2008, Full Name Dixon, Eva, Sq Ft 900, and Move Out 01/01/1900. To the right of this table is a 'TEST RULES' section with a list of results: 'PASSED - MI w/Income Restriction', 'PASSED - Student Rule', and 'PASSED Tenant Transient Test'. At the very bottom of the window is a 'Quit' button.

Tax Credit What If Test for “Move In Market Unit” – FAILED for Market Unit Move In.
MultiSite will not let you move in an unqualified tenant.



Unit ID: 194-A06

Test Move In

Test Mkt Move In

You may NOT move-in a Market applicant. Must meet Income at 60%

Building: BLDG A

Unit

Home ; Additional Set-Asides; Other Tests

SITE INFO*****
Individual BIN's treated as one project.
Not Deep Skewed
No Tax Exempt Bond

BUILDING INFO*****
Bldg Units = 12
Min Applicable Fraction = 0
Current Applicable Fraction = 0.011

Vacant = False
UnitType = 2 BR TC 2
UnitTaxCreditTypeUnit = T
UnitSF = 900
UnitPctIncome & = 60
UnitPctSetAside = 40
Bedrooms = 2
TaxCreditIncomeLevel = V
bReadyForOccupancy = True

HomeLowUnit = False
HomeHighUnit = False
.....
Student Rule PASSED
.....
Transient Tenant Test PASSED

Next Available Unit Rule Applies: Yes Next Unit Qualifys at: 60 Percent Income

List of Units that are Over Income and need Next Available Unit to be Low Income					
UnitID	Unit Type	Over Inc Eff	Full Name	Sq Ft	Move Out
▶ 194-A06	2 BR TC	09/01/2008	Dixon, Eva	900	01/01/1900

TEST RULES

FAILED - DO NOT MOVE IN MARKET APP.
PASSED - Student Rule.
PASSED Tenant Transient Test.

Quit

Tax Credit Change Unit Type form example:

Unit ID: 194-B02
Effective Date:
OCCUPIED

You may NOT move-in a Market applicant. Must meet Income at 60%

	Current Values	New Values
Unit Type:	1 BR TC	1 BR TC w/O
PCT Income:	60	60
PCT Set Aside:	40	40
Contract Number:	?	0
Basic Rent:	\$597.00	\$602.00
Utility Allowance:	\$50.00	\$50.00

bApplicable Fraction Passed
 No Change in Low Income Units
 No change in Low Income SqFt
 No change in Market Units
 No change in Unit Setaside
 Primary Set Aside Passed
 Additional SetAsides Passed

Unit Type History	
Column 0	Column 1
▶ 01/01/1950	1 BR TC

Unit Types										
	Units	Max	Available	Unit Type	Description	%	% Set Aside	Contract	Basic Rent	Utility Allowance
	1	18	17	1 BR Mkt	Market	0	0	?	\$637.00	\$0.00
	0	18	18	1 BR Mkt w/O	Market	0	0	?	\$606.00	\$0.00
	21	30	9	1 BR TC	Tax Credit	60	40	?	\$597.00	\$50.00
▶	8	30	22	1 BR TC w/O	Tax Credit w/ Walk Out	60	40	?	\$602.00	\$50.00

List of Units that are Over Income and need Next Available Unit to be Low Income					
UnitID	Unit Type	Over Inc Eff	Full Name	Sq Ft	Move Out Date
▶ 194-B05	2 BR TC	03/01/2009	DUNGY,	900	01/01/1900

Description	Before	After
Unit ID	194-B02	194-B02
bUnit type	1 BR TC	1 BR TC w/O
bUnit Pct Income	60	60
bUnit Pct Set Aside	40	40
Next Available Unit Rule Applies	True	True
▶ Individual BIN's treated as one project.	True	True
Bldg Primary Pct Income	60	60
Bldg Primary Pct Set Aside	40	60
Building SqFt	10444	10444
Additional Set Asides:	?	?
Not Deep Skewed	True	True
No Tax Exempt Bond	True	True
Bldg Units	12	12
Min Applicable Fraction	0	0
Current Applicable Fraction	0.9138	0.9138
Applicable Fraction Test	PASSED	PASSED
Vacant Unit Rule Applies	True	True
Transient Tenant Rule Passed	True	True

Save
Reset
Close

Before and After Tests Performed:

Building Primary Percent Income
Building Primary Percent Set Aside
Building Sq Ft
Building Units
Building Minimum Applicable Fraction
Building Minimum Low Income Units (used when building size and SF could conflict with set
asides. This setting can override the Applicable Fraction test.)
Current Applicable fraction
Applicable Fraction Test
Unit Sq Ft
Unit Percent Income
Unit Percent Set Aside
Low Income Number of Units
Low Income Sq Ft
Market Units
Market Sq Ft
Home Low Unit (T/F)
Home High Unit (T/F)
Primary Set Aside passed
All Additional Set Asides
Next Available Unit Rule Applies
Not Deep Skewed
No Tax Exempt Bond
Vacant Rule Applies
Transient Tenant Rule Passed
Student Rule Passed
Vacant
Ready For Occupancy
Change Notes
Change in Low Income Units ...
Change in Low Income Sq Ft....
Change in Market Units ...
Change in Unit Set Aside

FINAL NOTE:

For your convenience we have tried to limit the information in this paper. By limiting the scope of each information paper we are able to display large readable screenshots and with a minimum number of pages for you to print out. We also provide information papers regarding our integrated abilities for other affordable housing, conventional and commercial properties and mixed properties.

Thank you for giving us this opportunity to show off our HUD and LIHTC Abilities.

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